

Comptroller's Directive No. 2-04
Attachment 2
Technology Survey

Purpose	This attachment will ensure compatibility of software between DOA and agencies and institutions. It will also provide DOA with the agency contact information for each agency.
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Applicable agencies	All agencies must complete this attachment.
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Due date	July 22, 2004
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Submission requirements	<p>Contact DOA if the agency has any problems with the files.</p> <p><u>After downloading the files, rename the spreadsheet using the agency number followed by Att2.</u> For example, agency 151 should rename the Attachment 2.xls file as 151Att2.xls.</p> <p>Submit the excel spreadsheet electronically to finrept@doa.virginia.gov.</p> <p>Copy APA via E-mail to APAFinRept@apa.state.va.us.</p> <p>Do <u>not</u> submit paper copies of this spreadsheet.</p>
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